HIMSS 27 by informa
April 5–8
Chicago

DEADLINES	ACTION ITEMS	COMPLETED
June 16, 2026	Premier/Anchor/Diamond Corporate Member Housing Opens	____ /____ /____
July 14, 2026	Emerald Corporate Member Housing Opens	____ /____ /____
September 1, 2026	Gold Corporate Member Housing Opens	____ /____ /____
October 6, 2026	Housing for all exhibitors opens	____ /____ /____
December 21, 2026	Exhibitor registration pricing for additional client & conference badges increases to $700	____ /____ /____
January 29, 2027	Graphics due to Freeman for paid sponsorships	____ /____ /____
January 29, 2027	Specialty pavilion speaking session title, abstract and speaker information due	____ /____ /____
January 29, 2027	Specialty pavilion booth and kiosk graphics due to Freeman	____ /____ /____
February 1, 2027	Freeman begins taking target change requests	____ /____ /____
February 3, 2027	Exhibitor Appointed Contractor (EAC) submission due	____ /____ /____
February 15, 2027	Island booth rendering submission due	____ /____ /____
February 15, 2027	Hanging/rigged sign approval submission due	____ /____ /____
February 15, 2027	Multi-story booth structure approval submission due	____ /____ /____
February 15, 2027	Covered booth approval submission due	____ /____ /____
February 15, 2027	Vehicle approval submission due	____ /____ /____
February 17, 2027	Deadline for EAC company to complete submission documents	____ /____ /____
February 17, 2027	Last day to cancel room reservations with onPeak without penalty *(4 PM CDT)*	____ /____ /____
February 17, 2027	Last day to change from one hotel to another without penalty *(4 PM CDT)*	____ /____ /____
February 19, 2027	Catering order form due	____ /____ /____
February 25, 2027	First day freight is accepted at the Freeman warehouse	____ /____ /____
March 3, 2027	Freeman AV & PC rental order forms due to receive discount pricing	____ /____ /____
March 3, 2027	Freeman order forms due to receive discount pricing	____ /____ /____
March 3, 2027	Electrical, utility, and rigging order forms due to receive discount pricing *(Freeman)*	____ /____ /____

Last updated Aug 7, 2026
**subject to change*

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March 5, 2027	ICW/Meeting Room Request Form Due *(outside of Convention Center)*	____ /_____ /_____
March 5, 2027	After-hours, in-booth event approval request form due	____ /_____ /_____
March 5, 2027	Floral rental order form due	____ /_____ /_____
March 5, 2027	Cancellation deadline for full refund of paid client & conference badges (midnight CT)	____ /_____ /_____
March 8, 2027	Exhibitor registration pricing for additional client badges & conference badges increases to $950	____ /_____ /_____
March 16, 2027	Internet & telecommunication order forms due *(McCormick Place Convention Center)*	____ /_____ /_____
March 17 – 22, 2027	Housing blackout dates	____ /_____ /_____
March 22, 2027	Last day for freight to be received at Freeman warehouse without incurring late fees	____ /_____ /_____
March 22, 2027	Security order form due *(overnight and private demonstration)*	____ /_____ /_____
March 22, 2027	Special event transportation request deadline	____ /_____ /_____
March 23 – Show Close	Housing modifications managed directly with hotel	____ /_____ /_____
March 26, 2027	Proof of insurance due	____ /_____ /_____
March 31, 2027	First day freight is accepted at show site	____ /_____ /_____
March 31, 2027	Move-in starts *(see target move-in floor plan)*	____ /_____ /_____
April 6, 2027	Exhibit hall officially opens at 10:15 AM	____ /_____ /_____

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